

## EXHIBIT E: COVID-19 ADDENDUM (CONFERENCES)

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To mitigate the spread of COVID-19, the following requirements described in this addendum are incorporated into these Terms and Conditions. All Users, User's employees staffing the conference, conference attendees, and guests must comply with these requirements. By agreeing to hold or attend a conference on the University of Denver campus, User agrees to comply with, and to require User's employees, conference attendees, and guests to comply with, the following requirements:

### Pre-Arrival

- All conference attendees and User's employees staffing the Event must provide proof of a negative COVID-19 PCR test (nasal swab or saliva) from a sample taken no earlier than forty-eight (48) hours prior to check-in on campus. The University will not accept antigen tests.
- The University strongly recommends that all conference attendees and User's employees staffing the Event complete a fourteen (14)-day quarantine, including daily symptom monitoring, prior to arrival on campus.
- Each conference attendee and User's employees staffing the Event must (a) complete the [Visitor Screening Survey](#) no more than two (2) hours prior to arrival on campus; and (b) wear a mask/face covering upon arrival on campus.
- Conference attendees must bring multiple masks/face coverings to wear for the duration of the conference. If conference attendees are unable to launder their masks/face coverings, conference attendees should bring sufficient masks/face coverings to wear a clean mask/face covering each day and to change the mask/face covering when it becomes wet, dirty or difficult to breathe through, as applicable.
- The University will provide disposable masks as needed, gloves, and sanitizer.

### On Campus

#### Check-in:

- User must (a) provide contactless and staggered check-in; (b) confirm that all conference attendees and Users employees staffing the Event have completed the [Visitor Screening Survey](#); and (c) take temperatures of all conference attendees and Users employees staffing the Event at check-in.
- Each individual must complete the [Visitor Screening Survey](#) daily before participating in any activities that are part of the Event.
- User must collect sufficient contact information from each conference attendee and User's employees staffing the Event, including but not limited to cell phone number, email address, and local address during the Event, to facilitate contact tracing during and after the Event.

#### Cleaning & Disinfecting:

- The University will regularly clean and disinfect commonly touched surfaces, equipment, and vehicles daily consistent with the University's [COVID-19 Protocols for Cleaning and Disinfection](#).

- Conference attendees must clean breakout and meeting spaces used throughout the day using the sanitizing supplies provided for each room/location. User must confirm that the conference attendees have completed this process.
- The University will disinfect all common spaces nightly.

#### Campus Interactions:

- Conference attendees and Users employees staffing the Event must follow all applicable [University COVID-19 protocols](#). If the applicable University COVID-19 protocol differs from the requirements set forth in this Addendum, then conference attendees and Users employees staffing the Event must follow the applicable University COVID-19 protocol.
- Conference attendees and Users employees staffing the Event must wear face coverings/masks at all times unless they are actively eating or drinking or unless they are inside their own assigned room in conference housing.

#### Testing, Contact Tracing, Quarantine & Isolation:

- Each conference attendee and User's employees staffing the Event must undergo a COVID-19 PCR test the day after their arrival on campus.
- Conference attendees will undergo additional COVID-19 PCR testing every 4 to 7 days.
- User's employees staffing the Event must undergo COVID-19 PCR testing twice per week.
- Conference attendees and Users employees staffing the Event who report symptoms of COVID-19 or are exposed to COVID-19 must immediately report the symptoms/exposure to the University's COVID-19 Response Team at 303-871-COVD and must undergo COVID-19 PCR testing.
- If an individual receives a positive result from a COVID-19 test, the individual must isolate, and anyone who has had close contact with the attendee must undergo COVID-19 PCR testing and must quarantine for the duration required by the applicable public health agency.
  - The length of quarantine required depends on the instructions from the local public health agency.
  - Individuals who are determined to be close contacts may: (a) quarantine in their assigned room; (b) may move to one of the hotels at which University has negotiated discounted rates; or (c) to avoid quarantine, provide documentation that shows they are fully vaccinated against COVID-19, which means producing a copy of their COVID-19 vaccine card demonstrating that the individual is at least two (2) weeks after the final dose of a vaccine authorized by the U.S. Food & Drug Administration.
  - The University will make available isolation space in University Loft apartments at a rate equivalent to the charge for conference housing.
  - Conference attendees will be responsible for making arrangements for meals and for the cost of all meals during quarantine and/or isolation.
- All conference attendees and User's employees staffing the Event must fully cooperate with contact tracing efforts.
- University will charge User a minimum of \$25 per attendee/User's employee per week for testing services.

Post-Conference:

- The University strongly recommends that all conference attendees and User's employees staffing the Event complete a quarantine, including daily symptom monitoring, after returning home from the Event.
- Any conference attendees or User's employees staffing the Event who receive a positive result from a COVID-19 test or develop symptoms of COVID-19 within two (2) weeks after leaving campus must report the information to the User for contact tracing purposes.

Event Cancellation/Discontinuation:

- The University will discontinue or cancel an Event under the following circumstances:
  - A lack of ability to isolate new positive cases or quarantine high contact risk cases of conference attendees.
  - Campus-wide or local community positivity rates that are considered unsafe by local public health officials.
  - Inability to perform adequate contact tracing consistent with governmental requirements or recommendations.
  - Local public health officials state that there is an inability for the hospital infrastructure to accommodate a surge in COVID-19 related hospitalizations.
- The University will provide prorated refunds of any unused conference fees to the User. The User determines what refunds User will provide to conference attendees.