

# Space Approvers Across Campus

- Building managers can be contacted directly about reservations made in Momentus.
- Changes, additions, or cancellations, can be handled by the building managers below.
- Reservations are not approved until the Registrar’s Office has finalized course reservations (approximately 3 months in advance).
- For course reservations, please contact the Registrar’s Office directly.

**DATE MODIFIED:** 1/29/2025

**CREATED BY:** Georgia Wright, CES

<b>Building</b>	<b>Space Approver</b>	<b>Contact</b>
Anderson Academic Commons	Merisa Bissinger	merisa.bissinger@du.edu
Ammi Hyde	Conference and Event Services	momentus@du.edu
Boettcher Auditoriums	Conference and Event Services	momentus@du.edu
Burwell Center	Jeremy Vera	jeremy.vera@du.edu
Boettcher Center	Conference and Event Services	momentus@du.edu
Cable Center	Veronica Java-Nishida	vjava-nishida@cablecenter.org
Campus Green	Brian Schreckinger	brian.schreckinger@du.edu
Chambers Center	Tamara Tabb	tamara.tabb@du.edu
Chamberlain Observatory	Denver Astronomy Center	info@denverastro.org
Clarence M. Knudson Hall	Conference and Event Services	momentus@du.edu
Community Commons	Brian Schreckinger	brian.schreckinger@du.edu
Campus Green	Brian Schreckinger	brian.schreckinger@du.edu
Craig Hall	Nancy Jones	nancy.n.jones@du.edu
Daniels College of Business	Chrissie Timbers	christina.timbers@du.edu
Dimond Family Residential Village (reservations September-May)	Xandra Pirela Ramirez	xandra.pirelaramierz@du.edu
Dimond Family Residential Village (reservations June-August)	Conference and Event Services	momentus@du.edu
Engineering & Computer Science Classrooms	Renee Carvalho	renee.carvalho.du.edu
Engineering & Computer Science 510 Event Space	Conference and Event Services	momentus@du.edu
Centennial Halls	Conference and Event Services	momentus@du.edu
Centennial Towers (September-May)	Xandra Pirela Ramierz	alexandra.pirelaramirez@du.edu
Centennial Towers (June-August)	Conference and Event Services	momentus@du.edu
Joy Burns Center	Trixie Farmer	patricia.farmer@du.edu
Iloff School of Theology	Michael McMillan	events@iliff.edu
Johnson McFarlane Hall (141)	Conference and Event Services	momentus@du.edu
Katherine A. Ruffatto Hall	Tamara Tabb	tamara.tabb@du.edu
Kennedy Mountain Campus	Katie Hecker	katie.hecker@du.edu
Ricketson Law Building	John Farrell	john.j.farrell@du.edu

Mass Communication Building	Derigan Silver	derigan.silver@du.edu
Mary Reed (Dupont, 201-Provost Conference Room, Renaissance Room)	Margie Andersohn	margie.andersohn@du.edu
Mary Reed (West Terrace, 001)	Conference and Event Services	momentus@du.edu
Margery Reed Hall	Chrissie Timbers	christina.timbers@du.edu
Nagel Hall	Conference and Event Services	momentus@du.edu
Nelson Hall	Conference and Event Services	momentus@du.edu
Newman Performing Arts Center	Diane Roth	droth@du.edu
F.W. Olin Hall (103, 105, 205, Rotunda)	Conference and Event Services	momentus@du.edu
Daniel L. Ritchie Center	Selina Kirwan	selina.kirwan@du.edu
Shwayder Art Building (118 and 119)	Conference and Event Services	momentus@du.edu
Sie Complex	Aron Palma Chavez	aron.palma@du.edu
Sturm Hall	Conference and Event Services	momentus@du.edu
University College		
University Hall Classrooms (304, 305, 306)	Andrea Sullivan	andrea.sullivan@du.edu
University Hall (G01 Registrar Conference Room)	Alex Bauer	alex.bauer@du.edu